

# Curriculum Committee Minutes

## May 28, 2020

**Location:** MS TEAMs

**In Attendance:** Shelly Peacock, Brandon Franke, Marcello Bussiki, Linda Richardson, John Schaffer, Janice Lapaglia, Max Hibbs, Cyndi Klausmeyer, Elmer Godeny, Debbi Vavra, Todd Quinlan, Pat Westergaard, and Michelle Marburger, Michelle Trubenstein, Abby Baumgardner, Bryn Behnke, Charles Smith, Carol Wiggins, Craig Jeffrey, Marshall Rich, Michelle Shoemaker, Shonda Whetstone, Katherine Wickes, Robert Lovelidge, Nathan Krueger, Rachel Gallardo, Tim Weaver, David Fleeger, Robert Stanberry, George Guajardo, and Keith Sylvester

### Meeting Notes:

New Committee Chair, Shelly Peacock, called the meeting to order at 1:00 pm. She presented the minutes to the committee for approval and asked if there were any questions corrections to be made. None were brought forward and the minutes were approved.

### Old Business

- Shelly explained to the committee that there was outstanding business regarding a number of course that had already been approved by the committee that were being presented as an FYI. These represent WECM courses that Karen Buck identified as needing additional contact hours.
  - They include the following:
    - ARTV 1343
    - CNBT 1210 and 1300
    - HART 1401
    - PFPB 1306, 1323, and 2308
    - WLDG 1425 and 2443

### New Business

- MRMT 1307 and 2333 – Michelle Trubenstein explained that the deletion of these two courses reflected course clean-up. Neither of these two courses had been offered in some time.
  - Linda Richardson moved that we handle these two courses together as a batch. Brandon Franke seconded it. The motion was approved.
  - Elmer Godeny then move that we approve the deletion of these to Medical Transcription courses. Todd Quinlan seconded it. No further discussion was had. The motion was approve.
- ITSY 1342 – Carol Wiggins explained the change in the prerequisite for this course was a function of it now being used for the new Cybersecurity Program. Students had previously

been made to take this course in their final semester. This is no longer the case and the prerequisite is much higher than is required for this course. Now instead of ITNW 1353, students would take ITNW 1325 concurrently or as a prerequisite.

- Charles Smith moved that we approve this prerequisite change. Brandon Franke seconded it. No further discussion was had. The motion was approved.
- ARTC 1302, 1327, 1349, 1353, and ARTV 1351 – Tim Weaver explained that the need for the increase in hours is due to WECM’s recommendation for a lab component which is really meant to be a requirement. In addition to the change in contact hours of each of these courses from 48 to 64, there is the addition of a prerequisite to ARTC 1349. The new prerequisite will be ARTC 1313 which is Digital Publishing, a first semester course.
  - Todd Quinlan moved that we approve these courses together as a batch. Max Hibbs seconded it. The motion was approved.
  - Lind Richardson then moved that we approve these course changes as presented. Brandon Franke seconded it. Dr. Bussiki then asked if there was any impact to the program by the addition of the prerequisite. Tim explained that it was minimal and any students that would be impacted are handled individually.
    - The motion was approved.
- DRAM 1322 – Todd Quinlan presented this new course entitled Stage Movement. He explained that this was one of three new courses for the Field of Study Track. The other two are still being reviewed by their CRT. This course has an emphasis on body movement.
  - Dr. Marcello Bussiki asked if this Field of Study had been approved yet by the HECB? Todd said yes, that they were just developing the program.
    - Dr. Godeny moved that we approve this new course. Max Hibbs seconded it. No further discussion was had. The course addition was approved.
- KINE 1118 – Craig Jeffrey presented this new course entitled Aerobic Running. He said that they already have Aerobic Walking. Student would be required to complete three activities as their assessment; a one mile, two mile, and 5K run. They would be using an App entitled “Map MY Run” to monitor their progress.
  - Debbi Vavra commented it was a nice addition considering the Pandemic.
  - Brandon Franke moved that we approve this new course. Charles Smith seconded it. No further discussion was had. The course was approved.

#### FYI’s to the Committee

- Social Sciences
  - Brandon Franke presented CIP code changes for ANTH 2301 and 2401 as per the new ACGM.
- Visual and Performing Arts
  - Debbi Vavra then presented a series of changes as per the ACGM for her division. They included:
    - ARCH 1301, 1302, 1308, 1315, and 2312 – Course Description and Student Learning Outcomes
    - ARCH 1307 – Name change only
    - ARCH 1311 – Student Learning Outcomes and Catalog Correction

- ARTS 1311 – Student Learning Outcomes
- ARTS 2316 - Course Description and Student Learning Outcomes
- ARTS 2313, and 2323, and 2341 – Name, Course Description and Student Learning Outcomes
- DRAM 1310, and 2366 – Name change only
- DRAM 1341 – Name and Student Learning Outcomes
- DRAM 1342, and 2336 – Name, Course Description and Student Learning Outcomes
- SPCH 1311, 1315, 1318, 1342, 2333, 2335, 2341 – CIP code changes

## **Other Business**

- Additional items on the agenda involving new programs will be moved to the next meeting. Dr. Bussiki had asked that these be tabled to the next meeting as some had not completed and/or had included the new Programs. He also wanted to make sure that there had been faculty involvement in their development as well as confirmation that there would not need for substantive changes made through SACS-COC.
  - Shelly then noted that the fields had been created in Curriculog but had not been loaded yet to allow for these to even move forward.
- These included:
  - Level I Certificate – Digital Communications
  - Health and Wellness Field of Study
  - AA in ARTS (General Studies Track)
  - AA in ARTS (Field of Study Studio Track)
  - AA in Theatre Arts Field of Study (Drama and Dramatics/Theatre Arts, General Studies Tracks)
- Shelly announced that our next meeting would be held on June 19<sup>th</sup> and that new proposals should be submitted by June 12<sup>th</sup>.
- Linda Richardson asked whether or not Dr. Bussiki had appointed new faculty representatives for the committee as was mentioned in the previous meeting. It was her impression this was to have been done by April so that they could be trained in Curriculog. This was before the pandemic changed things. Brandon clarified that the process involved the Deans putting name forward for Dr. Bussiki's approval.
  - Dr. Bussiki said that he was happy with the committee's representatives as is unless the Dean's wanted to make any changes.
    - Many of the Dean's expressed that they were happy to keep the same faculty representatives. They would follow-up with him.
  - Marcello asked Shelly to send any new names to Raul for training.
  - Shelly added that they had already begun to put together instructional material for new members.

## **Adjournment**

- Dr. Bussiki expressed his thanks to Shelly as she concluded her first meeting as chair.
- Brandon then moved we adjourn. Debbi Vavra seconded it. The meeting was adjourned.

Respectfully Submitted,

Linda R. Richardson, Secretary and PNS Faculty Representative