

**Curriculum Committee**  
**Friday, March 21<sup>st</sup> at 1:30pm**  
**Microsoft TEAMS Meeting**  
**AGENDA**

**Call to Order**

**Announcements**

**Verification of voting Quorum**

**Attendance:** Richard Hobbs, Marshall Rich, Shelly Peacock, Michelle Marburger, Bryn Behnke, Carol Wiggins, Brandon Franke, Elmer Godeny, Amy Wunningham, Lee Wunningham, Bruce Gooch, George Guajardo, Robert Lovelidge, Linda Gray, Kristi Urban, Cyndi Klausmeyer, Victoria Fowler, Irma Valdez, Jaime Schroeder, Carol Wiggins, Bryn Behnke, Keith Combrink, Katherine Wickes, Brandi Ermis.

**Proxies:** Carol Wiggins for Max Hibbs, Shelly Peacock for Deborah Vavra, Jamie Schroeder for Michelle Trubenstein, Brandy Ermis for April Kinhead

**Approval of Minutes** - Michelle Marburger motion second by Max Hibbs.

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2.

Motion passed.

**NEW BUSINESS:**

- **AKA**

- 1. Course Change: AGRI 1115

- Bryn Behnke Students can take AG1315 concurrently. A course description will be added back into the system. This course currently has low enrollment on the Bryan campus.

- Motion to add a new course description was made by Brandon Franke, Second Richard Hobbs

- Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2.

- Motion passed.

- **ECTI**

- 1. Program Change: Linux Specialist Certificate Level 2

- 2. Program Change: Microsoft Specialist Certificate Level 2

- Carol Wiggins : Adding program change to reflect certificate requirements  
These changes were approved by advisory board and CRT.

- Motion to approve as a batch motion: Brandon Franke, Second Michelle Marburger

- Vote :** Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2. Motion passed.

- **Health Sciences**

1. Course Change: HITT 1441, HITT 1442

2. Course Creation: HITT 2360

Jamie Schroeder Changes 1441 and 1442 sequencing courses require BIOL2  
Students need more A&P BIOL2401 BIOL2102 co-enrolled.  
HITT2360 accredited body has reduced the number of course needed,  
BIOL1441 prerequisites HITT1442. The changes have been approved by the  
advisory board and the CRT.  
Elmer Godeny asked for clarification that BIOL2402 can have HITT1441 co-  
enrolled.

Motion to approve as a batch Marshall Rich second

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2,  
ATWED Y2. Motion passed.

3. Program Change: Health Information Management AAS

Program Change: Health Information OSA.

Remove HITT1441

Advisory board and CRT approved. Name change but no substantive change

Motion move to consider as a batch and approve as presented by Marshall Rich and  
seconded by Michelle Marburger.

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2.  
Motion passed.

4. Medical Billing and Coding Specialist Level 2

Jamie Schroeder presented. Changes to program related to updates in curriculum  
that were approved by Advisory Board. Motion to consider by Brandon Franke  
and seconded by Marshall Rich.

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2.  
Motion passed.

- **Humanities**

1. Course Deletion: GERM 1411, 2311, 2312

2. Urma Valdez These classes have not been taught since 2017 Deletion of the  
courses will not affect any current students.

Changes have been approved by the advisory board and CRT.

Motion to consider and approve as a batch Marshall Rich second Richard Hobbs  
second

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2.  
Motion passed.

3. Course deletion BIOL 1413 botany1411 Zoology

These were originally to support some programs

All schools now accepting BIOL 1 and 2 so enrollment in BIOL1411 botany is  
very low. You need both courses to count. Low enrollment.

Motion to consider course deletions as a batch and approve as accepted by  
Michelle Marburger and seconded Brandon Franke.

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2. Motion passed.

- **Social Sciences**

1. Program Change: AA History

Brandon Franke. The accrediting body has updated the program for History and the certificate is being relabeled. The changes are approved by the advisory board and the CRT Motion Marshall Rich motion to approve. Micelle Marburger seconds motion.

Vote: AKA Y2, BUSI Y2, ECTI Y2, HLTH Y2, HUM Y2, NPS Y2, SS Y2, ATWED Y2. Motion passed.

- **Dual Credit Updates**

**Updates – FAST program Bryan Collegiate is seeking to expand dual credit for academic and technical programs.**

Proposals need to be submitted by April 4<sup>th</sup>. We already have close to 50 course deletion proposals.

Marcelo Bussiki Suggested that the active and inactive classes be identified by a search so that the catalog can be updated by the end of the year. Courses were the Legacy FOS TTA (Texas Direct Transfer Program)

Motion to adjourn Richard Hobbs

**Spring 2025 Meeting Dates**  
**4/25, 5/16 (if needed)**

**Adjournment**