

BLINN COLLEGE DISTRICT ADMINISTRATIVE REGULATIONS MANUAL

SUBJECT: *Admission Requirements and Registration Eligibility*

EFFECTIVE DATE: September 14, 2010; amended May 24, 2011, December 18, 2012, March 18, 2014, April 21, 2015, and May 18, 2022

BOARD POLICY REFERENCE: FB

PURPOSE

Blinn College District is an open-admissions college. However, there are requirements that are needed depending upon the student's background.

Students who are academically under-prepared may be required to enroll in developmental courses in accordance with the Texas Success Initiative rules and regulations. Additionally, academically underprepared students enrolling in some Technical Education courses will be required to enroll in developmental courses that have been paired with these courses, in accordance with Blinn College District policies.

PROCEDURES

The admissions requirements for the different types of students are as follows:

1. High School Graduates (Including students with less than twelve hours of transferable college credit.) Any student that has graduated from a state accredited high school is eligible to apply for admission to the Blinn College District.

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- A completed official copy of the high school transcript showing the last year's grades and date of graduation. The Blinn College District will accept faxed transcripts sent directly from the high school. Texas high schools are strongly encouraged to send official transcripts via TReX for faster processing.
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and Documentation.
- For those students transferring to the Blinn College District with less than twelve hours of transferable college credit, an official transcript from the accredited college* is required. The Blinn College District does not accept faxed college transcripts as official.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

2. Students transferring from an accredited college or university or who are concurrently enrolled in an accredited college. This only includes students with twelve or more hours of transferable college work. Students transferring to the Blinn College District from an accredited college or university must supply the Blinn College District with official transcripts from each college or university attended (allow 48 hours for documents to process). Only credits from accredited colleges or universities are accepted.

** The Blinn College District only recognizes and accepts transferable credit from colleges or universities that have been accredited by one of the following six "Regional Accreditation" bodies:*

- *Middle States Association of Colleges and Schools*
- *New England Association of Schools and Colleges*
- *North Central Association of Colleges and Schools*
- *Northwest Association of Schools and Colleges*
- *Southern Association of Colleges and Schools*

• *Western Association of Schools and Colleges*

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- An official, up-to-date transcript from all colleges attended. The Blinn College District does not accept faxed transcripts
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

3. Students who have completed a High School Equivalency Exam.. To be admitted as a High School Equivalency graduate, students must provide an official Texas Certificate of High School Equivalency (TxCHSE) indicating that they have passed all parts of the exam. Students are able to obtain the TxCHSE by passing all parts of the General Education Diploma (GED) or High School Equivalency Test (HiSET) exams in Texas. Students completing a High School Equivalency Exam outside of Texas must obtain certificates from the state of origin.

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- GED or HiSet certificate with official scores and completion date
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

4. Students who are reentering the Blinn College District after not being enrolled for more than one academic year. Any student who has previously attended the Blinn College District but has been away for more than one academic year and may or may not have attended another college or university since last attending the Blinn College District is eligible for readmission. Transfer students who have previously enrolled at and attended the Blinn College District will be re-admitted with their current academic standing.

The following documents are required for readmission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org)
- An official, up-to-date transcript from all colleges attended. The Blinn College District does not accept faxed copies.

5. High School (including home schooled) students enrolling in a Dual Credit program or as early admission students. High school students may attend the Blinn College District beginning the summer following their 8th grade year. A student participating in the Dual Credit Program may take the number of academic classes permitted by Applicable Law. The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Written permission from the high school principal
- A “B” or better average in high school work for academic courses or “C” for WECM courses, as indicated on an official high school transcript
- An official high school transcript indicating course work completed up to the time of enrollment in the Blinn College District.

Students seeking admission under this provision are required by state law to have satisfied current TSI criteria for dual credit as determined by the THECB. Scores, exemptions, or waivers must be furnished by the School District or the student on an official document prior to registration. Current eligibility scores and exemptions are available on the College's website (<https://www.blinn.edu/dual-credit/eligibility-requirements.html>). Scores/exemptions must be furnished on an official document at the time of registration by the high school or the student

- Students wishing to continue enrollment at the Blinn College District following their high school graduation are required to submit a final copy of their high school transcript showing the student's high school graduation date
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

6. Graduates of a Home School or a Non-Accredited High School. Any student who has completed a home school program or has graduated from a non-accredited high school is eligible to apply for admission to attend the Blinn College District.

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, [Summer/Fall 2022 and subsequent semesters](http://www.applytexas.org) – goapplytexas.org).
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation
- A completed copy, showing the last semester's grades and date of graduation, of the student's transcript signed by the principal or head of instruction. If the principal is the parent, the signed transcript must be notarized. For those students who are seeking Title IV Financial Aid, additional information may be required
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

7. Students without a high school diploma or High School Equivalency Exam certificate. Any person who has not graduated from high school and who has not received a High School Equivalency Exam certificate may enroll in the Blinn College District with the approval of the Registrar.

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, [Summer/Fall 2022 and subsequent semesters](http://www.applytexas.org) – goapplytexas.org).
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation
- For those students who are seeking Title IV Financial Aid, additional information may be required
- For those students under the age of eighteen (18) years of age:
 - A copy of the student's transcript signed and notarized by the principal or head of instruction, showing the last semester's grades
 - Students are limited to two (2) college credit courses during each semester
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

8. Students enrolling in a Level I Certificate program. Any person seeking a level I technical certificate is eligible to apply and enroll in the Blinn College District.. These students are exempt from Texas Success Initiative testing requirements as long as the student enrolls in the courses within the level I certificate program(s) as outlined in the College Catalog (<http://catalog.blinn.edu/>).

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, [Summer/Fall 2022 and subsequent semesters](http://www.applytexas.org) – goapplytexas.org).

- A completed official copy of the high school transcript showing the last year's grades and date of graduation.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

Contact registrar@blinn.edu to receive testing waiver.

9. Students who are non-degree or non-certificate students. Any person that is not intending to seek a degree or a certificate, or planning to transfer to another college or university is eligible to attend the Blinn College District. Students being admitted under this method may not take more than two (2) courses during each semester.

The following documents are required for admission and registration eligibility:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Proof of successful completion of one of the following conditions:
 - Graduation from a state accredited United States high school
 - Successful completion of a High School Equivalency Exam.
 - Graduation from a non-accredited high school or from a home-schooled program
 - Has been out of high school for a period of five or more years
- Official Texas Success Initiative (TSI) Assessment scores, official exemption test scores and documentation, or email registrar@blinn.edu for testing waiver.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

10. International Students - The following requirements apply to applicants who are not U.S. citizens.

The following documents are required for admission and registration eligibility:

LEGAL IMMIGRANTS:

Submit your Alien Registration Receipt Card, Permanent Resident Card, or an I-551 stamp in your passport (For individuals with a pending I-485 Application to Register Permanent Resident or Adjust Status on file with U.S. Citizenship and Immigration Services (USCIS) submit the I-797C Notice of Action/filing receipt regarding the I-485.)

- Meet the same requirements as a U.S. citizen depending on the category of admission.

NONIMMIGRANT ALIEN:

The following requirements apply to all applicants seeking or holding an active F-1 status, other non-immigrant visa statuses, F-1 Co-enrolled students, and to all non-citizen applicants that do not qualify for admission as Immigrants. :

Applicants are required to comply with all requirements and procedures for each visa category as established by U.S. Citizenship and Immigration Services.

Detailed descriptions of each admissions requirement for each category can be found at the International Student Program website www.blinn.edu/international

For F-1 visa holders: application and all admissions documents must be submitted by the respective admissions deadline in order to receive a Document of Eligibility Form I-20 from the Blinn College District. See the International Student website for specific deadlines. F-1 visa holders are required to complete the mandatory International Student Orientation and check-in requirements; as well as maintain all visa requirements in line with the Department of Homeland Security and the Student Exchange and Visitor Program (SEVP).

New F-1 applicants:

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Nonrefundable \$200 international student application fee
- Confirmation of Financial Resources Form documenting source of adequate funds. English Proficiency Requirements demonstrated by a minimum score on either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS)

TOEFL: Internet-based with a minimum score of 61; computer-based with a minimum score of 173; and paper-based with a minimum score of 500.

- IELTS: Academics test with a minimum score of 5.5
- Certified English translation and original native language transcript of high school showing completion of secondary school
- Official transcript from each college or university previously attended (if applicable). Certified English translation and original native language transcript for all foreign college course work. Foreign transcripts may need to be reviewed by a foreign transcript evaluation service.
- Official Texas Success Initiative (TSI) Assessment scores or other state-approved test scores or official exemption documentation
- Copy of passport
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation

Transfer F-1 applicants:

Applicant with an F-1 visa and an active I-20 from a SEVP Certified School (this includes high school students with an I-20 from a SEVP Certified High School.) The applicant must begin enrollment at the next available eligible term or within 5 months, whichever is sooner.

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Nonrefundable \$200 international student application fee
- Confirmation of Financial Resources Form documenting source of adequate funds
- English Proficiency Requirements demonstrated by a minimum score on either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS); previous U.S. college coursework or TSI assessment. If transferring from English Language program must have completed a level 3 or higher

TOEFL: Internet-based with a minimum score of 61; computer-based with a minimum score of 173; and paper-based with a minimum score of 500.

IELTS: Academics test with a minimum score of 5.5

- Official transcript from each college or university attended. Must have at least 30 hours of credits left to take at Blinn College. Certified English translation and original native language transcript for all foreign college course work. Foreign transcripts may need to be reviewed by a foreign transcript evaluation service.
- Certified English translation and original native language transcript of high school showing completion of secondary school (This will be waived if applicant has more than 12 hours of college course work)
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).

- Copy of immigration documents: valid passport, valid visa, I-94 record, current active I-20
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation

Other Non-immigrant Visa applicants:

B-visa holders are not eligible to enroll under a B-visa designation in accordance with federal regulations. Other visa types may be eligible to enroll depending on visa requirements as outlined by the Department of Homeland Security and Student and Exchange Visitor Program (SEVP)

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Copy of immigration documents: passport, visa, I-94 record. An I-797 Notice of Action for I-539 Application to Extend/Change of Status filing receipt or Approval from U.S. Citizenship and Immigration Services (USCIS) can be taken in lieu of visa.
- F-2 visa holders must provide copy of current I-20 document along with active F-1's I-20 information
- Certified English translation and original native language transcript of high school showing completion of secondary school (This will be waived if applicant has more than 12 hours of college course work)
- Official transcript from each college or university attended (if applicable). Certified English translation and original native language transcript for all foreign college course work. Foreign transcripts may need to be reviewed by a foreign transcript evaluation service.
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation

Co-enrolled F-1 International Student:

F-1 International student with an active I-20 who wishes to take one or more courses at Blinn College while remaining in full-time F-1 status at another college or university.

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).
- Co-enrollment permission from current SEVP certified school. Updated each term for which student intends to enroll
- Copy of immigration documents: valid passport, valid visa, current active I-20
- Official transcript from each college or university attended. Certified English translation and original native language transcript for all foreign college course work. Foreign transcripts may need to be reviewed by a foreign transcript evaluation service.
- Certified English translation and original native language transcript of high school showing completion of secondary school (This will be waived if applicant has more than 12 hours of college course work)
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation

Pending Asylum applicants:

Individuals with a pending I-589 Application for Asylum with U.S. Citizenship and Immigration Services.

- Submitted electronic ApplyTexas application (Spring 2022 -www.applytexas.org, Summer/Fall 2022 and subsequent semesters – goapplytexas.org).

- Copy of the I-797C Notice of Action/filing receipt regarding the I-589 Application for Asylum
- Copy of passport
- Copy of previous visa status prior to submitting the I-589 Application for Asylum
- Copy of I-94 record
- Official transcript from each college or university attended (if applicable). Certified English translation and original native language transcript for all foreign college course work. Foreign transcripts may need to be reviewed by a foreign transcript evaluation service.
- Certified English translation and original native language transcript of high school showing completion of secondary school (This will be waived if applicant has more than 12 hours of college course work)
- Proof of Bacterial Meningitis Vaccination (<https://www.blinn.edu/immunizations/index.html>).
- I-797C Notice of Action/filing receipt for I-539 Application to Extend/Change Nonimmigrant status (if applicable, such as individual filed to extend or change their status after their last entry into the U.S.)
- Copy of Work/Employment Authorization card (if applicable)
- Official Texas Success Initiative (TSI) Assessment scores or official exemption test scores and documentation